



# Haddonfield Board of Education

1 Lincoln Avenue  
Haddonfield, New Jersey 08033

## Job Description

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**POSITION:** Speech Therapist

**QUALIFICATIONS:** Holds or is eligible for New Jersey Certification authorizing service in the public schools as a School Speech Therapist.

**PRIMARY FUNCTION:** The School Speech Therapist is a member of the basic Child Study Team and works within the school setting to assist, and support teachers and administrators to enable them to deal with the educational needs of children. The School Speech Therapist participates in a multi—disciplinary approach to identifying, evaluating, and planning suitable educational programs appropriate for children with special needs by providing direct and individualized services to pupils with moderate deviations and handicapping disorders of speech.

**REPORTS TO:** Director of Special Education and Building Principal

**CONSULTS WITH:** Parents  
Professional Staff  
Pupils  
Community Agencies

### **MAJOR DUTIES AND RESPONSIBILITIES:**

1. Performs a Speech Evaluation by:
  - a. Identifying speech and language disorders through kindergarten screening, teacher survey, and parent referrals;
  - b. Completing diagnostic speech and language assessment of children identified through screening;
  - c. Evaluating children with speech and language disorders who are referred to the basic Child Study Team.
2. As a member of the basic Child Study Team participates in the decisions regarding classification, recommended placement, and special education programs and related services that are required.



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3. Cooperates with the members of the Child Study Team in preparing an Individual Educational Program that aims to develop a relationship between the child's learning characteristics and the curriculum to which he/she is being asked to respond.
4. Assumes responsibility for the development of the Specific Guide of the Individual Educational Program when it focuses on his/her professional area by identifying objectives, designing instructional strategies, and recommending materials within the Specific Guide tailored to the needs of the child and utilizing his/her strengths.
5. Cooperates with the members of the Child Study Team in the development of the Specific Guide of the Individual Educational Program when it focuses on other than his/her professional area, where appropriate.
6. Is available to consult with the general educational staff regarding materials and instructional techniques for pupils having learning difficulties.
7. Plans for and participates in the district in—service training program.
8. Remains abreast of current developments, -new trends, and contemporary interpretations within his/hr professional field; as well as remaining abreast of current developments and new interpretations in the other fields related to Child Study Team function.
9. Observes the New Jersey Rules and Regulations on education for the handicapped with regard to the children of Haddonfield and their families.
10. Attends staff meetings and serves on staff committees as required.
11. Performs other duties which may be within the scope of his/her employment and certifications as may be assigned by his/her superior(s) under authority of the Board of Education.

**TERMS OF EMPLOYMENT:** 10 month position.

**EVALUATION:** Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

**BENEFITS:** Benefits are available to full time employees per the negotiated contract.

BOE Approval Date:  
BOE Review Date: